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| Area of Assignment | Intramuros, Manila |
| Position | HEAD, ASSET MANAGEMENT DEPARTMENT |
| Duties and Responsibilities | <ol style="list-style-type: none"> 1. Responsible for the proper and adequate protection of CIIF Oil Mills' assets from insurable. 2. Helps organizations to identify critical causes of accidents of losses. 3. Manage the insurance proess claims documentation and efficient collection of claim payment. 4. Prepare risk and loss analyses, financial, investment, and asset management reports. 5. Protect the assets of organization. 6. Develop insurance budgets, pay invoices to ensure consistent coverage, and manage existing claims. |
| Education | Must be a Lawyer |
| Skills Required | <ul style="list-style-type: none"> -With 6-10 years of job-related experience. -Analytical skills and an eye for detail. -Excellent written and oral communication ability. -Strong time management and organizational skills. -Excellent leadership and team management capabilities. |
| Others | Willing to travel |
| Job Type | Permanent, Regular |
| Job Level | Officer |
| Rate | Php 107,022.00/month |
| Benefits and Allowances | <ul style="list-style-type: none"> - 13th and 14th month pay - Rice Allowance - Personnel Economic Relief Allowance - Medical Allowance - Representation Allowance or Transportation Allowance - Paid Leaves - Other benefits as provided by law |