



Coconut Industry Investment Fund – Legaspi Oil Company, Inc.
4th Floor Palacio Del Gobernador, General Luna St., Intramuros Manila
REQUEST FOR QUOTATION

Date: October 2, 2025

RFQ No.: LEG-HO-SVP25-0044

PR No.: PURREQ-LEG-PL01-5615

PURREQ-LEG-PL01-5641

Company/Business Name: _____

Address: _____

Business/Mayor's Permit No. : _____

TIN: _____

PhilGEPS Registration Number (required): _____

The Coconut Industry Investment Fund – Legaspi Oil Company, Inc. (LEGOIL), through its Bids and Awards Committee (BAC), intends to procure **VARIOUS ELECTRICAL SUPPLIES FOR PREVENTIVE REPAIRS AND MAINTENANCE AND REWINDING OF ELECTRIC MOTORS** through **Section 34 Small Value Procurement** of the Implementing Rules and Regulations of Republic Act No. 12009.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided on this Request for Quotation (RFQ). Submit your **quotation** duly signed by you or your duly authorized representative not later than the deadline on **October 7, 2025 at 12:00PM**.

The following documents are also required to be submitted along with your quotation on the specified deadline above:

Document	Remarks
Copy of 2025 Mayor's or Business Permit	Latest Business/Mayor's Permit issued by the city or municipality where the principal place of business of the bidder is located.
Copy of PhilGeps Registration	Valid PhilGEPS Registration Number/Organization ID/PhilGEPS Certificate of Registration (Platinum Membership) Valid PhilGEPS Registration Number/Organization ID (Red Membership)
BIR Registration Certificate	(BIR Form 2303)
Annual Income Tax Return stamped received by the BIR	For items more than Php 500,000
Notarized Omnibus Sworn Statement (GPPB-Prescribed Form)	For items more than Php 50,000.00

For any clarification, you may contact **Kirk Vincent Baldomero** email address at kbaldomero@ciif.ph

ANGELITA G. RAPADA
Head, BAC Secretariat

INSTRUCTIONS:

Note: Failure to follow these instructions will disqualify your entire quotation.

1. Do not alter the contents of this form in any way.
2. The use of this RFQ is highly encouraged to minimize errors or omissions of the required mandatory provisions. In case of any changes, bidders must use or refer to the latest version of the RFQ, except when the latest version of the RFQ only pertains to deadline extension.
 - If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements/provisions including manifestation on the agreement with the Terms and Conditions below.
 - In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there will be discrepancies. In this case, provisions in the RFQ shall prevail.
3. All mandatory technical specifications must be complied with. Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.
4. Quotations may be submitted through electronic mail to kbaldomero@ciif.ph or sealed Quotations on or before 12:00PM of October 7, 2025 at 4th Floor Palacio Del Gobernador, General Luna St., Intramuros Manila.
5. Quotations, including documentary requirements, received after the deadline shall not be accepted.

TERMS AND CONDITIONS:

1. Bidders shall provide the correct and accurate information required in this form.
2. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
3. Price quotation/s must be valid for a period of forty-five (45) calendar days from the deadline of submission.
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the LEG OIL shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
7. The award of the contract shall be made to the lowest quotation which complies with the technical specifications, requirements, and other terms and conditions stated herein.
8. Delivery of this item/s is at **Legaspi Oil Company Inc Located at Arimbay, Legazpi City** and in accordance with the **approved/accepted offer**.
9. Item/s delivered shall be inspected on the scheduled date and time of **LEGOIL**. The delivery of the item/s shall be acknowledged upon the delivery to confirm compliance with the technical specifications.
10. Payment shall be made upon confirmation of delivery and submission of the required supporting documents, i.e., Purchase Order and Billing statement, by the supplier, contractor, or consultant. Our Government Servicing Bank, i.e., the Land Bank of the Philippines, shall credit the amount due to the identified bank account of the supplier, contractor, or consultant not earlier than twenty-four (24) hours, but not later than forty-eight (48) hours, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier, contractor, or consultant.
11. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The **LEG OIL** may terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
12. Warranty Security may be required depending on the nature of the procurement project.

After having carefully read and accepted the **Instructions and Terms and Conditions**, I/we submit our quotation/s for the item/s as follows:

Detailed Technical Specifications

VARIOUS ELECTRICAL SUPPLIES FOR PREVENTIVE REPAIRS AND MAINTENANCE AND REWINDING OF ELECTRIC MOTORS				
ITEM	<u>SPECIFICATIONS/SCOPE OF WORKS</u>	<u>STATEMENT OF COMPLIANCE</u> <u>(State Comply or Not Comply)</u>		<u>BIDDER'S ACTUAL OFFER</u>
1.	CAMBRIC TUBE 10MM (OR SPAGHETTI TUBE)			
2.	CAMBRIC TUBE 12MM (OR SPAGHETTI TUBE)			
3.	CAMBRIC TUBE 2MM (OR SPAGHETTI TUBE)			
4.	CAMBRIC TUBE 3MM (OR SPAGHETTI TUBE)			
5.	CAMBRIC TUBE 4MM (OR SPAGHETTI TUBE)			
6.	CAMBRIC TUBE 5MM (OR SPAGHETTI TUBE)			
7.	CAMBRIC TUBE 6MM (OR SPAGHETTI TUBE)			
8.	CAMBRIC TUBE 7MM (OR SPAGHETTI TUBE)			
9.	CAMBRIC TUBE 8MM (OR SPAGHETTI TUBE)			
10.	CAMBRIC TUBE 9MM (OR SPAGHETTI TUBE)			
11.	GANG SWITCH 1 FLUSH TYPE			
12.	FLUSH TYPE SWITCH (ONLY) 3 WAY			
13.	GANG PLATE 1 FULL COLOR MODERN PLATE 1-GANG, 2DEVICES			
14.	GANG PLATE 2			
15.	GANG PLATE 3			
16.	CONVENIENCE OUTLET WITH PLATE COVER 2 GANG, 220V			
17.	ELECTRICAL WIRE 2.0MM ² STRANDED THHN THWN #14, COLOR BLACK 150M/BOX			
18.	ELECTRICAL WIRE 3.5MM ² STRANDED THHN			
19.	ELECTRICAL WIRE 5.5MM ² STRANDED THHN			
20.	RECEPTACLE 4" X 4"			
WARRANTY:				
LEADTIME:				

FINANCIAL OFFER:

Terms of Payment: Payment shall be made through Landbank within thirty (30) days after Submission of Billing and End-User's Acceptance of the product. A Bank Transfer fee shall be charged against the creditor's account.

Payment Details:

Banking Institution: _____

Account Number: _____

Account Name: _____

Branch: _____

Please quote your best offer for the item/s below. Please do not leave any blank items. Indicate **"0"** if the item being offered is free.

VARIOUS ELECTRICAL SUPPLIES FOR PREVENTIVE REPAIRS AND MAINTENANCE AND REWINDING OF ELECTRIC MOTORS		
CAMBRIC TUBE 10MM (OR SPAGHETTI TUBE)		
Approved Budget for the Contract: Php 785.40 (Php 43.63/pc)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
18 PCS		In Words: _____ _____ _____
		In Figure: _____
CAMBRIC TUBE 12MM (OR SPAGHETTI TUBE)		
Approved Budget for the Contract: Php 943.74 (Php 55.51/pc)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
17 PCS		In Words: _____ _____ _____
		In Figure: _____

CAMBRIC TUBE 2MM (OR SPAGHETTI TUBE)		
Approved Budget for the Contract: Php 137.64 (Php 11.47/pc)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
12 PCS		In Words: _____ _____ _____ In Figure: _____
CAMBRIC TUBE 3MM (OR SPAGHETTI TUBE)		
Approved Budget for the Contract: Php 195.69 (Php 16.31/pc)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
12 PCS		In Words: _____ _____ _____ In Figure: _____
CAMBRIC TUBE 4MM (OR SPAGHETTI TUBE)		
Approved Budget for the Contract: Php 273.23 (Php 21.02/pc)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
13 PCS		In Words: _____ _____ _____ In Figure: _____

CAMBRIC TUBE 5MM (OR SPAGHETTI TUBE)		
Approved Budget for the Contract: Php 408.78 (Php 21.51/pc)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
19 PCS		In Words: _____ _____ _____ In Figure: _____
CAMBRIC TUBE 6MM (OR SPAGHETTI TUBE)		
Approved Budget for the Contract: Php 453.51 (Php 26.68/pc)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
17 PCS		In Words: _____ _____ _____ In Figure: _____
CAMBRIC TUBE 7MM (OR SPAGHETTI TUBE)		
Approved Budget for the Contract: Php 494.90 (Php 30.93/pc)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
16 PCS		In Words: _____ _____ _____ In Figure: _____

CAMBRIC TUBE 8MM (OR SPAGHETTI TUBE)		
Approved Budget for the Contract: Php 601.68 (Php 37.60/pc)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
16 PCS		In Words: _____ _____ _____ In Figure: _____
CAMBRIC TUBE 9MM (OR SPAGHETTI TUBE)		
Approved Budget for the Contract: Php 672.57 (Php 42.04/pc)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
16 PCS		In Words: _____ _____ _____ In Figure: _____
GANG SWITCH 1 FLUSH TYPE		
Approved Budget for the Contract: Php 2,006.40 (Php 111.47/pc)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
18 PCS		In Words: _____ _____ _____ In Figure: _____

FLUSH TYPE SWITCH (ONLY) 3-WAY		
Approved Budget for the Contract: Php 1,376.10 (Php 152.90/pc)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
9 PCS		In Words: _____ _____ _____ In Figure: _____
GANG PLATE 1 FULL COLOR MODERN PLATE 1-GANG, 2DEVICES		
Approved Budget for the Contract: Php 1,008.24 (Php 59.31/pc)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
17 PCS		In Words: _____ _____ _____ In Figure: _____
GANG PLATE 2		
Approved Budget for the Contract: Php 1,008.24 (Php 59.31/pc)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
17 PCS		In Words: _____ _____ _____ In Figure: _____

GANG PLATE 3		
Approved Budget for the Contract: Php 1,008.24 (Php 59.31/pc)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
17 PCS		In Words: _____ _____ _____ In Figure: _____
CONVENIENCE OUTLET WITH PLATE COVER 2 GANG, 220V		
Approved Budget for the Contract: Php 1,248.50 (Php 416.17/pc)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
3 PCS		In Words: _____ _____ _____ In Figure: _____
ELECTRICAL WIRE 2.0MM ² STRANDED THHN THWN #14, COLOR BLACK 150M/BOX		
Approved Budget for the Contract: Php 23,664.67 (Php 4,732.93/roll)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
5 ROLL		In Words: _____ _____ _____ In Figure: _____

ELECTRICAL WIRE 3.5MM² STRANDED THHN		
Approved Budget for the Contract: Php 14,532.47 (Php 7,266.23/roll)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
2 ROLL		In Words: In Figure:
ELECTRICAL WIRE 5.5MM² STRANDED THHN		
Approved Budget for the Contract: Php 33,999.90 (Php 11,333.30/roll)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
3 ROLL		In Words: In Figure:
RECEPTACLE 4" X 4"		
Approved Budget for the Contract: Php 808.50 (Php 53.90/pc)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
15 PCS		In Words: In Figure:

Position/Designation

Office Telephone/Fax/Mobile Nos.

Email address/es