



**Coconut Industry Investment Fund - San Pablo Manufacturing Corporation (SPMC)**

**Resolution Number: SPMC-2024-019-BAC1-01**

**Recommending the Award of Contract for the Procurement of Manpower Services for San Pablo Manufacturing Corporation and Legaspi Oil Company, Inc.**

**Project Number: SPMC-2024-019 (PhilGEPS# 11185815)**

**WHEREAS**, on 22 February 2024, the Board of Directors, as Head of the Procuring Entity (HOPE), approved the Supplemental Annual Procurement Plan Number of Coconut Industry Investment Fund - San Pablo Manufacturing Corporation (SPMC-SAPP-2024-001) and Annual Procurement Plan of Coconut Industry Investment Fund - Legaspi Oil Company, Inc. (LEG-APP-2024) upon favorable recommendation of the Bids and Awards Committee (BAC);

**WHEREAS**, the above SPMC-SAPP-2024-001 and LEG-APP-2024 contains the "PROCUREMENT OF MANPOWER SERVICES" for Coconut Industry Investment Fund - San Pablo Manufacturing Corporation (SPMC) and Coconut Industry Investment Fund - Legaspi Oil Company, Inc. (LEGOIL);

**WHEREAS**, SPMC is the procuring arm for the procurement of Manpower Services for SPMC and LEGOIL. The assignment and distributions of personnel are stated in the Bidding Documents;

**WHEREAS**, the aggregated Approved Budget for the Contract (ABC) of the abovementioned project is Fifty-One Million One Hundred Eighty-Five Thousand Seven Hundred Ninety-Four Pesos and 09/100 (Php 51,185,794.09), and shall be undertaken through Competitive Bidding;

**WHEREAS**, the detailed ABC is as follow:

Lots	Particulars / Description	Quantity	ABC
lot 1	SAN PABLO MANUFACTURING CORPORATION	SAN PABLO MANUFACTURING CORPORATION  Total Head Count of Manpower Personnel	P37,530,089.20

BAC Resolution Number SPMC-2024-019-BAC1-01  
 For the Procurement of Manpower Services for San  
 Pablo Manufacturing Corporation and Legaspi Oil  
 Company, Inc. dated September 27, 2024

		<p>- One Hundred Thirteen (113)          to be deployed in the following areas:</p> <p>(a) Thirteen (13) Manpower Personnel at Head Office (4th Floor, Palacio Del Gobernador, General Luna St., Intramuros, Manila)</p> <p>(b) One Hundred (100) Manpower Personnel at SPMC Plant (CAIP SEZ, Barangay San Antonio, San Pascual Batangas)</p>	
Lot 2	LEGASPI OIL COMPANY INC.	<p>LEGASPI OIL COMPANY, INC.</p> <p>Total Head Count of Manpower Personnel - Forty- Nine (49)          to be deployed in the following areas:</p> <p>(a) Forty-Nine (49) Manpower Personnel at LEGOIL Arimbay Plant (Legaspi Oil Company, Inc., Barangay 47, Arimbay, Legazpi City)</p>	P13,655,704.89
<b>Total</b>			<b>P51,185,794.09</b>

**WHEREAS**, during the pre-procurement conference (held on 22 August 2024 and 24 August 2024, the Bids and Awards Committee I (BAC 1) adopted the recommendation of the Technical Working Group to proceed with the public bidding for the procurement of Manpower Services for SPMC and LEGOIL;

**WHEREAS**, the BAC 1, through its Secretariat, advertised and published the Invitation to Bid (SPMC-2024-019) for seven (7) calendar days from the date of its posting on August 27, 2024 on the following: (1) the PhilGEPS Web Portal (Reference Number **11185815**); (2) the Coconut Industry Investment Fund – San Pablo Manufacturing Corporation website; and (3) conspicuous places at the premises of the SPMC and LEGOIL;

**WHEREAS**, in compliance with the pertinent provisions of the 2016 Revised IRR of RA9184, the invitation to observers from Commission on Audit (COA), Philippine Chamber of Commerce, Inc. (PCCI) and Transparency and Accountability Network (TAN) were served together with the schedule of Pre-Bid conference, Bid Opening, Bid Evaluation and Post-Qualification;

**WHEREAS**, the BAC 1 conducted a Pre-Bid Conference on September 4, 2024 via Zoom through link Meeting ID 844 7388 1502 755766 and were attended by the following

Name	Office
Janet Garcia	Temps and Staffers, Inc.
Joey	Temps and Staffers, Inc.
Rizza Ensoy	Temps and Staffers, Inc.
Kylene Bajo	LSERV Corporation

However, no observers were present on the scheduled Pre-Bid Conference.

**WHEREAS**, to address the issues raised during the Pre-bid Conference, the BAC1 issued Bid Supplemental No. 1 (with reference no. **11185815-01**) posted on September 9, 2024, which is attached hereto as Annex "A" and posted the same in the manner prescribed by pertinent laws;

**WHEREAS**, the BAC 1, as certified by the Secretariat, received two (2) bid proposals for the above-mentioned procurement activity, to wit:

Company	Time and Date
Temps and Staffers, Inc.	7:49 AM September 16, 2024
LSERV Corporation	8:35 AM September 16, 2024

**WHEREAS**, on September 16, 2024 – the scheduled opening of bids, representatives from the bidders attended the meeting,

Bidder Representative	Company
Janet Garcia	Temps and Staffers, Inc.
Joey	Temps and Staffers, Inc.
Rizza Ensoy	Temps and Staffers, Inc.
Kylene Bajo	LSERV Corporation
Lanie Asiatico	Temps and Staffers, Inc.

However, no observers were present on the scheduled bid opening

**WHEREAS**, the following passed the preliminary examination of bids;

Bidder
Temps and Staffers, Inc.
LSERV Corporation

**WHEREAS**, upon ranking of the total bid prices as calculated, the submitted bid of LSERV Corporation was identified as the Lowest Calculated Bid, as read, subject to bid evaluation.

**WHEREAS**, on September 17, 2024 the BAC 1, with the assistance of the Technical Working Group, conducted a Bid Evaluation of the bid proposal of the bidder;

**WHEREAS**, the bid proposal below was found to be substantially complying:

Name of Bidder	Lot No.	Bid Amount as Read/Calculated	ABC	Variance $\frac{(ABC - Bid Amount)}{ABC} \times 100\%$
LSERV Corporation	1	Php 34,450,751.64	Php 37,530,089.20	8.20%
	2	Php 12,427,670.88	Php 13,655,704.89	8.99%
Total		Php 46,878,422.52	Php 51,185,794.09	8.42%

**WHEREAS**, during the post-qualification of the submitted bid on September 18, 2024 to September 27, 2024 and after examination, validation and verification of all eligibility, technical and financial requirements of the above-mentioned bidder being the Lowest Calculated Bid was found to be responsive and thus post-qualified;

**NOW, THEREFORE**, premises considered, We, the Members of the Bids and Awards Committee I, hereby **RESOLVE to RECOMMEND** to the Head of Procuring Entity (HOPE):

To **DECLARE** as the Lowest Calculated and Responsive Bidder (LCRB) and to **AWARD** the Contract for the Procurement of Manpower Services to:

Bidder	Lot No.	Bid Amount
LSERV Corporation	1 - SPMC - 113 Manpower Personnel	Php 37,530,089.20
	2 - LEGOIL - 49 Manpower Personnel	Php 13,655,704.89
<b>Total</b>		<b>Php 46,878,422.52</b>

**RESOLVED**, September 27, 2024 at 4<sup>th</sup> floor, Palacio del Gobernador, General Luna St., Intramuros, Manila.

#### **BIDS AND AWARDS COMMITTEE I**

  
**MARILYN S. ANTONINO**  
*Provisional Member*

  
**GINO N. DACION, JR.**  
*Provisional Member (End User)*

  
**GERARDEO GENARO F. ERESE**  
*Vice Chairperson*

  
**CARLOS JASON T. SILVA**  
*Regular Member*

  
**AL MATTHEW P. UMALI**  
*Chairperson*