



Coconut Industry Investment Fund – San Pablo Manufacturing Corporation

REQUEST FOR QUOTATION

Date: DECEMBER 03, 2024
RFQ No.: SPMC-HO-SHOP24-0077
PR No.: PL-4962/PL-4963

Company/Business Name:
Address:
Business/Mayor’s Permit No.:
TIN:
PhilGEPS Registration Number (required):

The Coconut Industry Investment Fund – San Pablo Manufacturing Corporation (SPMC), through its Bids and Awards Committee (BAC), intends to procure VARIOUS ELECTRICAL MAINTENANCE SUPPLIES Section 52.1 (b) (SHOPPING) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item/s described herein, subject to the Terms and Conditions provided on this Request for Quotation (RFQ). Submit your quotation duly signed by you or your duly authorized representative not later than the deadline on DECEMBER 9, 2024, at 12:00nn.

The following documents are also required to be submitted along with your quotation on the specified deadline above:

Table with 2 columns: Document, Remarks. Rows include: Copy of 2024 Mayor’s or Business Permit, BIR Registration Certificate (BIR Form 2303), COPY OF PHILGEPS CERTIFICATE / REGISTRATION.

For any clarification, you may contact Kirk Vincent Baldomero on email address at kbaldomero@ciif.ph

ANGELITA G. RAPADA
Head, BAC Secretariat

INSTRUCTIONS:

Note: Failure to follow these instructions will disqualify your entire quotation.

1. Do not alter the contents of this form in any way.
2. The use of this RFQ is highly encouraged to minimize errors or omissions of the required mandatory provisions. In case of any changes, bidders must use or refer to the latest version of the RFQ, except when the latest version of the RFQ only pertains to deadline extension:
 - If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements/provisions including manifestation on the agreement with the Terms and Conditions below.
 - In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there will be discrepancies. In this case, provisions in the RFQ shall prevail.
3. All mandatory technical specifications (with asterisk) must be complied with. Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.
4. Quotations may be submitted through electronic mail at kbaldomero@ciif.ph address of buyer create email through BACSEC.
5. Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the email shall be considered.

TERMS AND CONDITIONS:

1. Bidders shall provide the correct and accurate information required in this form.
2. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
3. Price quotation/s must be valid for a period of **forty-five (45) calendar days** from the deadline of submission.
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the SPMC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with **GPPB Circular No. 06-2005**.
7. Award of contract shall be made to the lowest quotation that complies with the technical specifications, requirements, and other terms and conditions stated herein.
8. The item/s shall be delivered according to the accepted offer of the bidder at **Plant Site CAIP-SEZ BRGY. SAN ANTONIO, SAN PASCUAL, BATANGAS**.
9. Item/s delivered shall be inspected on the scheduled date and time of the SPMC. The delivery of the item/s shall be acknowledged upon the delivery to confirm compliance with the technical specifications.
10. Payment shall be made after delivery and upon the submission of the required supporting documents, i.e., Order Slip and/or Billing statement, by the supplier, contractor, or consultant. Our Government Servicing Bank, i.e., the Land Bank of the Philippines, shall credit the amount due to the identified bank account of the supplier, contractor, or consultant not earlier than twenty-four (24) hours, but not later than forty-eight (48) hours, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier, contractor, or consultant.
11. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The SPMC may terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

After having carefully read and accepted the Instructions and Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

| VARIOUS ELECTRICAL MAINTENANCE SUPPLIES | | | | |
|--|----------|-----|----|---------|
| TECHNICAL SPECIFICATIONS/SCOPE OF WORKS | QUANTITY | YES | NO | REMARKS |
| 1. FLEXIBLE PVC HOSE ½" | 9 MTR | | | |
| 2. GANG PLATE 2 | 21 PC | | | |
| 3. JUNCTION BOX COVER | 10 PC | | | |
| 4. MALE PLUG HEAVY DUTY | 48 PC | | | |
| 5. PLASTIC MOULDING ¾" Ø WITH COVER ¾" Ø X 8FT | 5 LGTH | | | |
| 6. FLEXIBLE PVC HOSE ¾" | 8 MTR | | | |
| 7. FLEXIBLE CONDUIT HOSE ¾" LIQUID TIGHT | 2 MTR | | | |
| 8. SOLDERING LEAD | 1 ROLL | | | |
| 9. LED BULB 9WATTS | 40 PC | | | |
| 10. DIAMOND TILE CUTTER 4" | 4 PC | | | |
| 11. DIAMOND CUTTER 7" | 2 PC | | | |
| 12. ELECTRIC ANGLE GRINDER DISC DAIMETER: 4" (100MM) RATED INPUT POWER: 710W – 900W NO-LOAD SPEED: 11000RPM | 1 UNIT | | | |
| 13. ADJUSTABLE WRENCH 10" (CRESCENT) | 2 PC | | | |
| 14. FLASHLIGHT RECHARGEABLE | 2 PC | | | |
| 15. ALLEN WRENCH 1.5MM TO 10MM | 1 SET | | | |
| 16. ADJUSTABLE WRENCH 12" | 4 PC | | | |
| 17. COMBINATION WRENCH 24" | 2 PAIR | | | |
| 18. COMBINATION WRENCH 30MM / 1-3/16" | 1 PC | | | |
| 19. COMBINATION SPANNER WRENCH SET 8MM – 24MM | 1 SET | | | |
| | | | | |

FINANCIAL OFFER

Terms of Payment: Payment shall be made through Landbank within thirty (30) days after Submission of Billing and User Acceptance of the product. A Bank Transfer fee shall be charged against the creditor's account.

Payment Details:

Banking Institution: _____

Account Number: _____

Account Name: _____

Branch: _____

Please quote your best offer for the item/s below. Please do not leave any blank items. Indicate **"0"** if the item being offered is free.

| VARIOUS ELECTRICAL MAINTENANCE SUPPLIES | | |
|--|--------------------------------------|--|
| FLEXIBLE PVC HOSE ½" | | |
| Approved Budget for the Contract: Php. 96.00 (Php. 10.66/mtr) | | |
| Quantity (A) | Offered Price per UOM (B) | TOTAL OFFERED QUOTATION (AxB) |
| 9 MTR | | In Words: _____ _____ |
| | | In Figure: _____ |
| GANG PLATE 2 | | |
| Approved Budget for the Contract: Php. 2,160.00 (Php 102.85/pc) | | |
| Quantity (A) | Offered Price per UOM (B) | TOTAL OFFERED QUOTATION (AxB) |
| 21 PC | | In Words: _____ _____ |
| | | In Figure: _____ |
| JUNCTION BOX COVER | | |
| Approved Budget for the Contract: Php. 378.00 (Php 37.80/pc) | | |
| Quantity (A) | Offered Price per UOM (B) | TOTAL OFFERED QUOTATION (AxB) |
| 10 PC | | In Words: _____ _____ |
| | | In Figure: _____ |
| MALE PLUG HEAVY DUTY | | |
| Approved Budget for the Contract: Php. 2,690.40 (Php 56.05/pc) | | |
| Quantity (A) | Offered Price per UOM (B) | TOTAL OFFERED QUOTATION (AxB) |
| 48 PC | | In Words: _____ _____ |
| | | In Figure: _____ |

| PLASTIC MOULDING ¾" ø WITH COVER ¾" ø X 8FT | | |
|---|--------------------------------------|--|
| Approved Budget for the Contract: Php. 432.00 (Php 86.04/lgth) | | |
| Quantity (A) | Offered Price per UOM (B) | TOTAL OFFERED QUOTATION (AxB) |
| 5 LGTH | | In Words: _____ _____ |
| | | In Figure: _____ |
| FLEXIBLE PVC HOSE ¾" | | |
| Approved Budget for the Contract: Php. 144.00 (Php 18.00/mtr) | | |
| Quantity (A) | Offered Price per UOM (B) | TOTAL OFFERED QUOTATION (AxB) |
| 8 MTR | | In Words: _____ _____ |
| | | In Figure: _____ |
| FLEXIBLE CONDUIT HOSE ¾" LIQUID TIGHT | | |
| Approved Budget for the Contract: Php. 331.20 (Php 165.6/mtr) | | |
| Quantity (A) | Offered Price per UOM (B) | TOTAL OFFERED QUOTATION (AxB) |
| 2 MTR | | In Words: _____ _____ |
| | | In Figure: _____ |
| SOLDERING LEAD | | |
| Approved Budget for the Contract: Php. 420.00 | | |
| Quantity (A) | Offered Price per UOM (B) | TOTAL OFFERED QUOTATION (AxB) |
| 1 ROLL | | In Words: _____ _____ |
| | | In Figure: _____ |

| LED BULB 9WATTS | | |
|--|--------------------------------------|--|
| Approved Budget for the Contract: Php. 5,097.00 (Php 127.43/pc) | | |
| Quantity (A) | Offered Price per UOM (B) | TOTAL OFFERED QUOTATION (AxB) |
| 40 PC | | In Words: _____ _____ |
| | | In Figure: _____ |
| DIAMOND TILE CUTTER 4" | | |
| Approved Budget for the Contract: Php. 1,367.98 (Php 341.99/pc) | | |
| Quantity (A) | Offered Price per UOM (B) | TOTAL OFFERED QUOTATION (AxB) |
| 4 PC | | In Words: _____ _____ |
| | | In Figure: _____ |
| DIAMOND CUTTER 7" | | |
| Approved Budget for the Contract: Php. 1,080.00 (Php 540.00/pc) | | |
| Quantity (A) | Offered Price per UOM (B) | TOTAL OFFERED QUOTATION (AxB) |
| 2 PC | | In Words: _____ _____ |
| | | In Figure: _____ |
| ELECTRIC ANGLE GRINDER DISC DAIMETER: 4" (100MM) RATED INPUT POWER: 710W – 900W NO-LOAD SPEED: 11000RPM | | |
| Approved Budget for the Contract: Php. 5,615.68 | | |
| Quantity (A) | Offered Price per UOM (B) | TOTAL OFFERED QUOTATION (AxB) |
| 1 UNIT | | In Words: _____ _____ |
| | | In Figure: _____ |

| ADJUSTABLE WRENCH 10" (CRESCENT) | | |
|--|--------------------------------------|--|
| Approved Budget for the Contract: Php. 816.00 (Php 408.00/pc) | | |
| Quantity (A) | Offered Price per UOM (B) | TOTAL OFFERED QUOTATION (AxB) |
| 2 PC | | In Words: _____ _____ |
| | | In Figure: _____ |
| FLASHLIGHT RECHARGEABLE | | |
| Approved Budget for the Contract: Php. 1,919.52 (Php 959.76/pc) | | |
| Quantity (A) | Offered Price per UOM (B) | TOTAL OFFERED QUOTATION (AxB) |
| 2 PC | | In Words: _____ _____ |
| | | In Figure: _____ |
| ALLEN WRENCH 1.5MM TO 10MM | | |
| Approved Budget for the Contract: Php. 484.80 | | |
| Quantity (A) | Offered Price per UOM (B) | TOTAL OFFERED QUOTATION (AxB) |
| 1 SET | | In Words: _____ _____ |
| | | In Figure: _____ |
| ADJUSTABLE WRENCH 12" | | |
| Approved Budget for the Contract: Php. 2,226.80 (Php 565.2/pc) | | |
| Quantity (A) | Offered Price per UOM (B) | TOTAL OFFERED QUOTATION (AxB) |
| 4 PC | | In Words: _____ _____ |
| | | In Figure: _____ |

| COMBINATION WRENCH 24" | | |
|--|--------------------------------------|--|
| Approved Budget for the Contract: Php. 480.00 (Php 240.00/pair) | | |
| Quantity (A) | Offered Price per UOM (B) | TOTAL OFFERED QUOTATION (AxB) |
| 2 PAIR | | In Words: _____ _____ |
| | | In Figure: _____ |
| COMBINATION WRENCH 30MM / 1-3/16" | | |
| Approved Budget for the Contract: Php. 708.00 | | |
| Quantity (A) | Offered Price per UOM (B) | TOTAL OFFERED QUOTATION (AxB) |
| 1 PC | | In Words: _____ _____ |
| | | In Figure: _____ |
| COMBINATION SPANNER WRENCH SET 8MM – 24MM | | |
| Approved Budget for the Contract: Php. 2,800.00 | | |
| Quantity (A) | Offered Price per UOM (B) | TOTAL OFFERED QUOTATION (AxB) |
| 1 SET | | In Words: _____ _____ |
| | | In Figure: _____ |

Signature over Printed Name

Position/Designation

Office Telephone/Fax/Mobile Nos.

Email address/es