

Location	Intramuros, Manila
Position	HEAD, ASSET MANAGEMENT DIVISION
Duties and Responsibilities	<ol style="list-style-type: none"> 1. Responsible for the proper and adequate protection of CIIF Oil Mills' assets from insurable. 2. Helps organizations to identify critical causes of accidents of losses. 3. Manage the insurance proess claims documentation and efficient collection of claim payment. 4. Prepare risk and loss analyses, financial, investment, and asset management reports. 5. Protect the assets of organization. 6. Develop insurance budgets, pay invoices to ensure consistent coverage, and manage existing claims.
Education	Graduate of any 4-year course. Lawyer is an advantage.
Skills Required	<p>Analytical skills and an eye for detail. Excellent written and oral communication ability. Strong time management and organizational skills. Willing to travel.</p>
Others	
Job Type	Permanent, Regular
Job Level	Officer
Rate	Php 80,003.00