



Coconut Industry Investment Fund – Granexport Manufacturing Corporation

REQUEST FOR QUOTATION

Date: **SEPTEMBER 11, 2026**

RFQ No.: **GMC-PL-SVP26-021**

PR No.: **PURREQ-GMC-PL-8733-39, 8747**

Company/Business Name: _____
Address: _____
Business/Mayor's Permit No. : _____
TIN: _____
PhilGEPS Registration Number (required): _____

The Coconut Industry Investment Fund – Granexport Manufacturing Corporation (GMC), through its Bids and Awards Committee (BAC), intends to procure **LABORATORY ANALYSIS OF FINISHED PRODUCTS** through **Section 34 Small Value Procurement** of the Implementing Rules and Regulations of Republic Act No. 12009.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided on this Request for Quotation (RFQ). Submit your quotation duly signed by you or your duly authorized representative not later than the deadline on **SEPT. 17, 2026 at 5:00 PM.**

The following documents are also required to be submitted along with your quotation on the specified deadline above:

<u>Document</u>	<u>Remarks</u>
Copy of 2026 Mayor's or Business Permit	Latest Business/Mayor's Permit issued by the city or municipality where the principal place of business of the bidder is located.
Copy of PhilGeps Registration	Valid PhilGEPS Registration Number/Organization ID/PhilGEPS Certificate of Registration (Platinum Membership) Valid PhilGEPS Registration Number/Organization ID (Red Membership)
BIR Registration Certificate	(BIR Form 2303)
Annual Income Tax Return stamped received by the BIR	For items more than Php 500,000
Notarized Omnibus Sworn Statement (GPPB-Prescribed Form)	For items more than Php 50,000.00

For any clarification, you may contact **Alistair Ng @ 063-225-1398** email address at ang@ciif.ph or alstrng@yahoo.com.

ANGELITA G. RAPADA
Head, BAC Secretariat

INSTRUCTIONS:

Note: Failure to follow these instructions will disqualify your entire quotation.

1. Do not alter the contents of this form in any way.
2. The use of this RFQ is highly encouraged to minimize errors or omissions of the required mandatory provisions. In case of any changes, bidders must use or refer to the latest version of the RFQ, except when the latest version of the RFQ only pertains to deadline extension.
 - If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements/provisions including manifestation on the agreement with the Terms and Conditions below.
 - In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there will be discrepancies. In this case, provisions in the RFQ shall prevail.
3. All mandatory technical specifications (with asterisk) must be complied with. Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.
4. Quotations may be submitted through electronic mail to ang@ciif.ph or at Granexport Mfg. Corp. Kiwalan, Iligan City.
5. Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the email shall be considered.

TERMS AND CONDITIONS:

1. Bidders shall provide the correct and accurate information required in this form.
2. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
3. Price quotation/s must be valid for a period of forty-five (45) calendar days from the deadline of submission.
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the SPMC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
7. The award of the contract shall be made to the lowest quotation which complies with the technical specifications, requirements, and other terms and conditions stated herein.
8. The item/s shall be delivered according to the accepted offer of the bidder at **Plant Site CAIP-SEZ BRGY. KIWALAN, ILIGAN CITY, LANA DEL NORTE.**
9. Item/s delivered shall be inspected on the scheduled date and time of the SPMC. The delivery of the item/s shall be acknowledged upon the delivery to confirm compliance with the technical specifications.
10. Payment shall be made upon confirmation of delivery and submission of the required supporting documents, i.e., Purchase Order and Billing statement, by the supplier, contractor, or consultant. Our Government Servicing Bank, i.e., the Land Bank of the Philippines, shall credit the amount due to the identified bank account of the supplier, contractor, or consultant not earlier than twenty-four (24) hours, but not later than forty-eight (48) hours, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier, contractor, or consultant.
11. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The SPMC may terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
12. Warranty Security may be required depending on the nature of the procurement project.

After having carefully read and accepted the **Instructions and Terms and Conditions**, I/we submit our quotation/s for the item/s as follows:

Detailed Technical Specifications

<u>ITEM</u>	<u>SPECIFICATIONS/SCOPE OF WORKS</u>	<u>STATEMENT OF COMPLIANCE (State Comply or Not Comply)</u>		<u>BIDDER'S ACTUAL OFFER</u>
LABORATORY ANALYSIS OF FINISHED PRODUCTS AND OTHERS:				
1. 1 LOT - NUTRITIONAL ANALYSIS AND FOOD LABEL NUTRITIONAL FACTS OF REFINED BLEACHED DEODORIZED COCONUT OIL (RBD CNO)	NUTRITIONAL ANALYSIS (calories from carbohydrates, fat, and protein, Total calories, Total carbohydrates, Crude protein (N x 6.25), Ash, Saturated fat, Trans fatty acids, Total dietary fiber, Total sugar, Cholesterol, Vitamin D3, Vitamin A, Fat, Calcium (CA), Iron (Fe), Potassium (K) Food Label (Serving size 1 tbsp (15ml), Serving per container about 67, Calories (kcal) 135 calories from fat 135, Total fat 15g (saturated fat 12g, trans fat 0g), Cholesterol 0mg, Sodium 0mg, Total carbohydrates 0g, Dietary fiber 0g, Sugar 0g, Total protein 0g, Vitamin D 0mcg, Calcium 0mg, Potassium 0mg, Iron 0mg, Vitamin A 0mcg RE			
2. 1 LOT - HEAVY METALS ANALYSIS OF CRUDE COCONUT OIL (CNO)	1. Arsenic 2. Cadmium 3. Lead 4. Mercury 5. Copper 6. Iron			
3. 1 LOT - HEAVY METALS ANALYSIS OF RB CNO (COCHIN)	1. Arsenic 2. Cadmium 3. Lead 4. Mercury 5. Copper 6. Iron			

4. 1 LOT - HEAVY METALS ANALYSIS OF RBD CNO (RBD CNO)	1. Arsenic 2. Cadmium 3. Lead 4. Mercury 5. Copper 6. Iron			
5. 1 LOT - FATTY ACID PROFILE ANALYSIS OF CRUDE COCONUT OIL	Fatty Acid Profile			
6. 1 LOT - FATTY ACID PROFILE ANALYSIS OF REFINED BLEACHED CNO (COCHIN)	Fatty Acid Profile			
7. 1 LOT - FATTY ACID PROFILE ANALYSIS OF REFINED BLEACHED DEODORIZED CNO (RBD CNO)	Fatty Acid Profile			
8. 1 LOT - FATTY ACID PROFILE ANALYSIS OF COCONUT ACIDULATED OIL (CAO)	Fatty Acid Profile			
9. 1 LOT - PROXIMATE ANALYSIS OF COPRA SOLVENT EXTRACTION PELLETS (CSEP):	AFLATOXIN, MOISTURE CONTENT, CRUDE PROTEIN, CRUDE FAT, CRUDE FIBER, ASH, SAND/ SILICA			
10. 1 LOT - GMO ANALYSIS/ SCREENING OF COPRA SOLVENT EXTRACTION PELLETS	GMO			
11. 1 LOT - VITAMIN A ANALYSIS OF REFINED BLEACHED DEODORIZED COCONUT OIL (RBD CNO)	Vitamin A			
12. 1 LOT - PESTICIDE ANALYSIS OF CRUDE COCONUT OIL (CNO)	Pesticide			
13. 1 LOT - PESTICIDE ANALYSIS OF RB CNO (COCHIN)	Pesticide			
14. 1 LOT - PESTICIDE ANALYSIS OF RBO CNO (RBD CNO)	Pesticide			
15. 1 LOT - PAH ANALYSIS OF CRUDE COCONUT OIL (CNO)	Poly-aromatic hydrocarbon - PAH			
16. 1 LOT - PAH ANALYSIS OF RB CNO (COCHIN)	Poly-aromatic hydrocarbon - PAH			

17. 1 LOT - PAH ANALYSIS OF RBD CNO (RBD CNO)	Poly-aromatic hydrocarbon - PAH			
-NF-				ZERO RATED VAT
INCLUDE COURIER FEE ON QUOTATION				
WARRANTY:				
LEADTIME:				

FINANCIAL OFFER:

Terms of Payment: Payment shall be made through Landbank within thirty (30) days after Submission of Billing and End-User's Acceptance of the product. A Bank Transfer fee shall be charged against the creditor's account.

Payment Details:

Banking Institution: _____

Account Number: _____

Account Name: _____

Branch: _____

Please quote your best offer for the item/s below. Please do not leave any blank items. Indicate **"0"** if the item being offered is free.

LABORATORY ANALYSIS OF FINISHED PRODUCTS AND OTHERS:		
INCLUDE COURIER FEE ON QUOTATION		
Approved Budget for the Contract: Php 600,000.00		
NUTRITIONAL ANALYSIS AND FOOD LABEL NUTRITIONAL FACTS OF REFINED BLEACHED DEODORIZED COCONUT OIL (RBD CNO)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
1 LOT		In Words: _____ _____ _____ In Figure: _____ _____ ZERO RATED VAT
HEAVY METALS ANALYSIS OF CRUDE COCONUT OIL (CNO)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
1 LOT		In Words: _____ _____ _____ In Figure: _____ _____ ZERO RATED VAT

HEAVY METALS ANALYSIS OF RB CNO (COCHIN)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
1 LOT		In Words: _____ _____ _____ In Figure: _____ ZERO RATED VAT
HEAVY METALS ANALYSIS OF RBD CNO (RBD CNO)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
1 LOT		In Words: _____ _____ _____ In Figure: _____ ZERO RATED VAT
FATTY ACID PROFILE ANALYSIS OF CRUDE COCONUT OIL		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
1 LOT		In Words: _____ _____ _____ In Figure: _____ ZERO RATED VAT
FATTY ACID PROFILE ANALYSIS OF REFINED BLEACHED CNO (COCHIN)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
1 LOT		In Words: _____ _____ _____ In Figure: _____ ZERO RATED VAT

FATTY ACID PROFILE ANALYSIS OF REFINED BLEACHED DEODORIZED CNO (RBD CNO)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
1 LOT		In Words: _____ _____ _____ In Figure: _____ ZERO RATED VAT
FATTY ACID PROFILE ANALYSIS OF COCONUT ACIDULATED OIL (CAO)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
1 LOT		In Words: _____ _____ _____ In Figure: _____ ZERO RATED VAT
PROXIMATE ANALYSIS OF COPRA SOLVENT EXTRACTION PELLETS (CSEP): AFLATOXIN, MOISTURE CONTENT, CRUDE PROTEIN, CRUDE FAT, CRUDE FIBER, ASH, SAND/ SILICA		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
1 LOT		In Words: _____ _____ _____ In Figure: _____ ZERO RATED VAT
GMO ANALYSIS/ SCREENING OF COPRA SOLVENT EXTRACTION PELLETS		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
1 LOT		In Words: _____ _____ _____ In Figure: _____ ZERO RATED VAT

VITAMIN A ANALYSIS OF REFINED BLEACHED DEODORIZED COCONUT OIL (RBD CNO)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
1 LOT		In Words: _____ _____ _____ In Figure: _____ ZERO RATED VAT
PESTICIDE ANALYSIS OF CRUDE COCONUT OIL (CNO)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
1 LOT		In Words: _____ _____ _____ In Figure: _____ ZERO RATED VAT
PESTICIDE ANALYSIS OF RB CNO (COCHIN)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
1 LOT		In Words: _____ _____ _____ In Figure: _____ ZERO RATED VAT
PESTICIDE ANALYSIS OF RBO CNO (RBD CNO)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
1 LOT		In Words: _____ _____ _____ In Figure: _____ ZERO RATED VAT

PAH ANALYSIS OF CRUDE COCONUT OIL (CNO)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
1 LOT		In Words: _____ _____ _____ In Figure: _____ ZERO RATED VAT
PAH ANALYSIS OF RB CNO (COCHIN)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
1 LOT		In Words: _____ _____ _____ In Figure: _____ ZERO RATED VAT
PAH ANALYSIS OF RBD CNO (RBD CNO)		
Quantity (A)	Offered Price per UOM (B)	TOTAL OFFERED QUOTATION (AxB)
1 LOT		In Words: _____ _____ _____ In Figure: _____ ZERO RATED VAT

Position/Designation

Office Telephone/Fax/Mobile Nos.

Email address/es